

POSITION

Swim Instructor - Summer Student

NATURE AND SCOPE OF WORK

Under the direction of the Community Services Manager, the Swim Instructor will assist in the planning, implementation, execution and supervision of swim lessons for children. As well the Swim Instructor will assist the Activity Leaders with activities such as outdoor recreation, arts, crafts, sports, games, music, dance, play and day trips. This position may be required to perform work in adverse weather conditions, including heat, cold and inclement weather.

DUTIES AND RESPONSIBILITIES

Without restricting the general nature and scope of the work, the following are illustrative examples of work expected of this classification:

- Promote and deliver safe, healthy, positive interactions, communications, diversity and learning opportunities.
- Ensure equipment is maintained with respect to safety and sanitation standards.
- Set up and clean up activity area and ensure the safety and general well-being of all participants at all times.
- Set up, organize and maintain appropriate equipment, materials and supplies.
- Establish and maintain effective working relationships with participants, parents and staff.
- Responsible to oversee sign in and sign out of children.
- Problem solving minor issues independently conferring with supervisor regarding progress concerns and recommendations.
- May be required to perform work in adverse weather conditions, including heat, cold and inclement weather.

QUALIFICATIONS

- Preference given to candidates currently attending a community college or university and planning to return to school in the fall.
- Current First Aid and CPR.
- Red Cross Learn to Swim Instructor and Royal Life Saving Society certifications.
- Experience developing, promoting and leading recreation programs.
- Experience leading and supervising children aged 5-12 years.
- Physical ability to lift up to 75lb and withstand prolonged periods of standing, walking, squatting and bending.
- Ability to work independently and in a team environment.
- A clean and current criminal record check is a condition of employment and is the financial responsibility of the successful candidate.

WAGE AND HOURS OF WORK

\$20.62 in compliance with Schedule A of the CUPE 1908 Collective Agreement. Monday thru Friday 7 hours per day between the hours of 7:30 am to 6:00 pm. Occasional Saturday shifts for events may be required.